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Ref: Pra.Pa.Pro-Su-289/94/977/10/BA

Date: 06.03.2023

## Office Order

Mohammad Salim, Manuscript Editor, Division of Administration, Human Resource Development & Planning of Bangla Academy, Dhaka, has been granted earned Leave for performing Umrah Haj for 17 (seventeen) days from 09.03.2023 to 25.03.2023.

2. His granted Leave will be deemed a foreign tour and he has been permitted to travel to Saudi Arabia during the period for performing Umrah Haj.
  - a. The Government of the People's Republic of Bangladesh or Bangla Academy will not have any financial bearing for his tour.
  - b. Without pre-permission of the authority he is not allowed to extend the duration of his tour.

By the Order of Director General

Signed : Dr. K M Muzahidul Islam  
Director

Division of Administration, Human Resource Development & Planning  
Bangla Academy, Dhaka

Ref: Pra.Pa.Pro-Su-289/94/977/10/BA

Date: 06.03.2023

Copies for kind information and necessary action (not as per seniority) :

1. His Excellency Ambassador, Royal Embassy of Saudi Arabia, Dhaka, Bangladesh.
2. Director, Administration, Human Resource Development and Planning Division, Bangla Academy, Dhaka.
3. Deputy Director, Admin/Accounts & Budget, Bangla Academy, Dhaka.
4. Mohammad Salim, Manuscript Editor, Administration, Human Resource Development and Planning Division, Bangla Academy, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Concerned Officer, Website Management, Bangla Academy.
7. Office, Director General, Bangla Academy, Dhaka.
8. Office, Secretary, Bangla Academy, Dhaka.
9. Personal/Leave File.
10. Concerned File.

06.03.2023  
(Dr. Shahed Montaz)  
Deputy Director  
Administration Sub-Division  
Bangla Academy, Dhaka.