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## **Office Order**

Mr. S M Jahangir Kabir, Publication Officer, Bangla Academy, Dhaka has been granted leave for a foreign tour since 27 March to 02 april 2020 or for 7 days from the day he would enjoy the leave to visit various religious and historical places of India. He has also been permitted to leave the work station.

- 2. Government of the People's Republic of Bangladesh or Bangla Academy will not have any financial bearing for his tour.
- 3. Without pre-permission of the authority he will not extend the duration of his tour.

By the Order of Director General

Signed : Dr. K M Muzahidul Islam Director (Incharge) Dept. of Administration, Human Resource Development & Planning Bangla Academy, Dhaka

Ref : Pra.Pa.Pro/Prati.Su-459/2005/233/10/BA

Date: 09.03.2020

## Copy forwarded for kind information and necessary action (not as per seniority) :

- 1. H.E. High Commissioner, High Commission of India, Dhaka, Bangladesh.
- 2. Director, Administration, Human Resource Development and Planning Division, Bangla Academy, Dhaka.
- 3. Deputy Director, Admin/Cultural/Accounts & Budget, Bangla Academy, Dhaka.
- 4. PS, Director General of Bangla Academy, Dhaka.
- 5. Mr. S M Jahangir Kabir, Publication Officer, Bangla Academy, Dhaka.
- 6. Concerned Officer, Website Management, Bangla Academy, Dhaka.
- 7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Port, Bangladesh.
- 8. PS, Secretary of Bangla Academy, Dhaka.
- 9. Personal/Leave File.
- 10. Concerned File.

(Shahed Montaz) 69.09.000 Assistant Director (Administration) Dept. of Administration, Human Resource Development & Planning Bangla Academy, Dhaka